

# Training Institute for Addiction Counselors

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5230 Clark Ave., Ste. 14  
Lakewood CA 90712  
(562) 461-9446

[www.addictioncounselors.org](http://www.addictioncounselors.org)  
[www.familyintervention.com](http://www.familyintervention.com)

## **INTRODUCTION**

Over the last thirty years we have seen an increase in the use and abuse of both legal and illegal drugs in the United States. Over the last ten years we have seen a significant growth in the public and private sectors in providing professional services to deal with this problem.

TIAC is ideal for anyone in the helping profession seeking additional skills needed to enhance his or her careers or to become certified in addiction counseling.

## **FUTURE OPPORTUNITIES**

Trained Alcohol and Drug Addiction Counselors are needed to fill a variety of positions.

Alcoholism and Drug Addiction Counseling Training will help prepare students for these jobs:

Alcoholism Counselors	Case Management Workers
Drug Addiction Counselors	Residential Managers
Social Workers	Law Enforcement

## **CERTIFICATION**

In response to increasing demands for technical competency from private insurance companies and government agencies, employers in the substance abuse field are beginning to tighten employment requirements. Many employers are now requiring certification of their counselors. Upon satisfactory completion of the program, students will receive a Certificate from the Training Institute for Addiction Counselors, which will enable them to sit for the CAADAC (California Association of Alcoholism and Drug Abuse Counselors) exam and meet their employment educational requirements. CAADAC certification is the oldest and most prestigious certification offered in California.

## **CERTIFICATION QUESTIONS**

Q. Does this program meet all the requirements for CAADAC (California Association of Alcoholism and Drug Abuse Counselors)?

A. Yes. The Training Institute for Addiction Counselors does meet the educational component required by CAADAC.

Q. Will I receive a CAADAC certification after taking all required courses?

A. No. Although the Training Institute for Addiction Counselors meets all the necessary educational requirements, we do not grant certification through them. Nor does any other school, college or university. We educate and train individuals to meet the requirements for examination by the CCBADC, (California Certification Board of Alcohol and Drug Counselors), the ONLY organization in the State authorized to designate a person CAC and/or CADC (Certified Alcohol/Drug Counselors), as per the California Secretary of State and Commissioner of Corporations.

For more information on CAADAC certification, call (916) 368-9412.

## **PROGRAM OVERVIEW**

The mission of the Training Institute for Addiction Counselors is to provide a comprehensive, educational program that will benefit individuals preparing to become alcoholism and drug addiction counselors and/or to enhance the skills of individuals currently working as alcoholism and drug addiction counselors.

TIAC is a twelve-month comprehensive certificate program designed to provide the student with diagnostic and clinical training. Originally established as CACTI (California Addiction Counselor Training Institute), TIAC has built a reputation for excellence in training and education. TIAC is committed to maintaining the highest standards set by CAADAC and other certifying bodies. The curriculum is also compliant with the TAP 21 guidelines issued by the Center for Substance Abuse and Treatment (CSAT).



**COURSE LENGTH:** Twelve Months: (Ten Months Classroom Instruction; Two Months Clinical Instructions)

## **COURSE DESCRIPTIONS**

### **Physiology and Pharmacology**

This course familiarizes the student with the basic pharmacological properties as well as the effects and consequences of physiological actions of alcohol and drug use. Examination of tolerance, cross-tolerance and synergistic effects. Physiological and behavioral effects of alcohol and drug use, abuse, dependency, treatment and recovery will be explored. Identification of substances and properties of substances associated with use, abuse and dependency.

### **Counseling the Family**

This course examines the special issues involved in working with chemically dependent individuals and their families. Students will explore the general family systems theory relative to the alcohol & drug abuser and codependents.

### **Counseling Fundamentals**

This course will focus on establishing a new group, differentiating structured vs. unstructured groups, developing exercises for self-growth and awareness, maintaining commitment, using and resolving conflict for change, and facilitating growth through use of experiential interaction, psychodrama and structured topics. Theories of group process and dynamics tailored for the alcoholism and drug addiction counselor.

### **Personal and Professional Growth**

This course provides recognition of strengths, limitations, and prevention of counselor burnout. The certification and credentialing process as well the need for continuing education is covered as well.

### **History and Overview of AOD**

This course reviews the history of alcohol and another drug abuse in our society and the psychodynamics of 12 step programs.

Explores current strategies in treatment including: assessment, evaluation, recovery and aftercare. Develops the counselor's understanding of client readiness for treatment, enabling patterns, client regression and systemic changes inherent in the process of recovery.

### **HIV and Special Populations**

This course provides updated information and education on HIV/AIDS counseling as well as assists the student in identifying and recognizing chemical use in special populations.

### **Intervention**

This course provides the fundamentals of the family intervention process. Primary, secondary and tertiary prevention strategies are also discussed.

### **Relapse Prevention — Grief and Loss**

This course is to provide students with the skills necessary to recognize clients at risk for relapse. Grief and Loss counseling techniques will be included in this module.

### **Laws and Ethics**

This course provides a student with an understanding of current confidentiality laws, standards of conduct, ethical standards, consideration of the counselor's obligation to self, the client and society and examination of limits and limitations of the alcohol/drug addiction counselor, including reporting responsibilities and consideration of personal and professional ethics.

## **Case Management**

This course examines the process of intake and assessment, individualized treatment planning and record keeping skills. In addition, under discussion will be treatment system approaches of social community, and medical model approaches to recovery.

## **Supervised Practicum**

This course is presented in a classroom setting to provide a sharing of experiences during internship. Internship consists of 255 hours of supervised counseling in the 12 core functions. The student will attend practicum classes where they will be provided process time to discuss with each other experiences gained in the field. Within the classroom setting, students are introduced to a variety of therapeutic models and philosophical approaches that are utilized within the helping professions.

## **ADMINISTRATION AND FACULTY**

Terri Melvin, CATC II, CCS

Director

Jack Kearney, M.Div., CATC IV, CATE .

Associate Director

## **FACULTY**

The Training Institute for Addiction Counselors staff is committed to helping the counselor/counselor trainee develop the skills needed to become the best counselor they can be. Training Institute for Addiction Counselors instructors must meet the following three criteria's to teach: expertise in their specialty area, knowledge and experience in working with addicted individuals and families, and ability to teach their subject area. All certified counselor's must maintain 40 continuing education units every two years.

Jack Kearney, M.Div., MAC, CATC IV. - Instructor, Certified Alcohol and Drug Counselor.

Terri Melvin, CATC II. – Alcohol & Drug Counselor Program Director/Coordinator/Instructor. Certified Alcohol and Drug Counselor, Certified Clinical Supervisor

Debra Kelsey, CADAC II, Certified Alcohol and Drug Counselor

## **ADMINISTRATIVE OFFICE AND SCHOOL SITE**

The Training Institute for Addiction Counselors is designed to promote a pleasant and efficient learning environment. The attractively decorated building is well lighted for both study and relaxation.

The building is air-conditioned and modern. There is one classroom equipped with modern technology (i.e. computer, projector, DVD player and vast books).

The administrative office and school site of the Training Institute for Addiction Counselors is located at: 5230 Clark Ave. #14 Lakewood CA 90712. Phone: (562) 461-9446, Fax: (562) 461-8832, and on the web at [www.familyintervention.com](http://www.familyintervention.com). Convenient to the Riverside (91) Freeway, San Gabriel River (605) Freeway, Garden Grove (22) Freeway, and the Long Beach (710) Freeway.

The site is easily accessible by public transportation, and plenty of safe, convenient parking is available.

**ACCREDITATION**

The Training Institute for Addiction Counselors has been granted institutional approval from the Bureau for Private Postsecondary and Vocational Education pursuant to California Educational Code Section 94311. The Council’s approval means that the institution and its operations comply with the standards for postsecondary educational institutions and is required to bestow upon students who successfully complete the program a certificate verifying their completion.

Any questions a student may have regarding this catalog that have not been satisfactory answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, Ca 95833, www. Bppe.ca.gov. toll free telephone number is (888) 370-7589 or by fax (916) 263 -1897.

**ADMISSIONS REQUIREMENTS/PROCESS**

**ENROLLMENT PROCESS**

In order for the enrollment process to be complete, the following must be submitted and on file at the Training Institute for Addiction Counselors:

Alcohol/Drug Studies Program Application  
Application Fee of \$500.00

Once the student has completed the enrollment process, their file will be reviewed by the Institute to determine eligibility for admission to the Program. Each applicant will meet with the Director of the Institute for a personal interview designed to make their entry into the program a success.

**PROGRAM COSTS**

Program of Study	Drug and Alcohol Program
Program Length in Hours	375
Total Tuition (Includes books).....	\$5000.00 *
Registration Fee.....	\$ 500.00
Total Student Paid.....	\$5500.00

\* Tuition may be paid in bimonthly installments of \$200.00 a class session.

\*\* **This school does not participate in any federal or state financial aid programs.**

**STATE OF CALIFORNIA STUDENT TUITION RECOVERY FUND**

California law requires that, upon enrollment, a fee be assessed the institution in relation to the cost of tuition (Education Code Section 94343). These fees support the Student Tuition Recovery Fund (STRF), a special fund established by the California Legislature to reimburse students who might otherwise experience a financial loss as a result of (a) the closure of the institution, (b) the institution's breach or anticipatory breach of the agreement for the course of instruction within the 30-day period before the institution's closure. The Fund protects only California students. Institutional participation is mandatory. It is important that enrollees keep a copy of any enrollment agreement, contract, or application to document enrollment, tuition receipts or canceled checks to document the total amount of tuition paid. Such information may substantiate a claim for reimbursement from the STRF, which must be filed within one year of the Council's service on the student of their rights under the STRF, or if not notice of rights are served to the student, within four years of institution's closure. For further information or instructions contact:

The Bureau for Private Postsecondary and Vocational Education at 2535 Capitol Oaks Drive Suite 400, Sacramento, CA 95833. [www.bppe.ca.gov](http://www.bppe.ca.gov). Phone (916) 431-6959 and Fax (916) 263-1897.